



SURF LIFE SAVING
NORTHERN REGION

**FINANCIAL
SERVICES**



Toyota Financial Services SLSNR Awards of Excellence

2017 Awards Information Booklet

SLSNZ/SLSNR

Updated May 2017

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Regional Awards of Excellence – Award notes

Introduction

SLSNZ's Local/Regional Awards of Excellence programme recognises contribution of our members to the grass roots of Surf Life Saving during the 2016/2017 season. Each club is entitled and encouraged to enter one nomination per category (typically the winning club equivalent for the category). Nominations will be judged against the criteria outlined for each award by local lifesaving and sport committees.

The winners of local awards of excellence will automatically become finalists for the prestigious national DHL Awards of Excellence to be held later in 2017. Finalists will be judged by the National Sport Committee, National Lifesaving Committee or the board of SLSNZ depending on the award category.

The awards clubs are able to nominate for include:

- Surf Lifeguard of the Year
- Instructor of the Year
- Volunteer of the Year
- Coach of the Year
- Sportsperson/Team of the Year
- Innovation of the Year
- Club Administrator of the Year
- Under 19 Surf Lifeguard of the Year
- Rookie Lifeguard of the Year
- Outstanding Contribution to Power Craft
- Outstanding Contribution to Junior Surf
- SLSNZ Service Award (National and Regional)
- SLSNZ Distinguished Service Award (National and Regional)
- SLSNZ Life Membership (National and Regional)

In addition, other awards that are judged without a specific nomination include:

- Rescue of the Year
- Examiner of the Year
- Club of the Year
- Best Patrolled Beach
- Competition Club of the Year (Junior/Senior/Master)
- Surf Official of the Year
- Developing Surf Official of the Year
- Surf Education Instructor of the Year
- Regional Lifeguard of the Year

If you have any questions or queries about how to complete a nomination, please contact Simone Spencer at simone.spencer@surflifesaving.org.nz

All nominations must be completed on the correct nomination forms (please note there is a specific nomination form for each award) and forwarded to northern@surflifesaving.org.nz by **Wednesday 21st June 2017**

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Timeline for Regional Awards of Excellence (including Regional Honours award nominations)

Nominations Open	Friday 2 nd June
Nominations Close	Wednesday 21 st June
Regional Award function	Saturday 12 th August

Surf Lifeguard of the Year 2017

Background

The purpose of this award is to recognise a member who has made an outstanding contribution to the delivery and development of drowning prevention services for SLSNZ. It is aimed at active surf lifeguards undertaking lifeguarding duties.

Consideration of Selection

The most important area of selection is the contribution to surf lifesaving during the period from May 1 2016 to April 30 2017. The successful nominee will be seen as a role model for surf lifeguards and therefore should portray a picture of health, knowledge, capability, credibility and leadership.

The key areas to be considered are:

- Patrolling duties
- Award training duties
- Instructional
- Examining duties
- Club activities specific to surf lifesaving services
- Regional activities specific to surf lifesaving services
- Rescue related activities
- Personal award development to improve lifesaving capability
- Advocacy of surf lifesaving / beach safety in the community
- Leadership of self and others

Selection

The Operations Committee will review all nominations to select the winner of the 2017 Surf Lifeguard of the Year.

Each club is urged to nominate their top lifeguard for this award. One nomination per club.

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Instructor of the Year 2017

Background

The purpose of this award is to recognise a member who has made an outstanding contribution to the development of surf lifeguard capability in the 2016/2017 season.

Consideration of Selection

The most important area of selection is the contribution to overall enhancement of lifeguard capability during the period May 1 2016 to April 30 2017.

The key areas to be considered are:

- Club and Regional Lifeguard training duties
- Local/Regional Examining duties
- Regional Schools (such as powercraft schools, intermediate lifeguard schools etc.)
- National Lifeguard School instructing
- Personal award development to improve lifesaving capability
- Community involvement in surf lifesaving instruction
- Advocacy of surf lifesaving / beach safety in the community
- Leadership of self and others

Selection

The Operations Committee will review all nominations to select the winner of the 2017 Instructor of the Year.

Volunteer of the Year 2017

Background

The purpose of this award is to recognise an outstanding member who has made a significant volunteer contribution to enhancing surf lifesaving in 2016/2017.

Consideration of Selection

The most important area of selection is the voluntary contribution to overall enhancement of surf lifesaving during the period May 1 2016 to April 30 2017.

The key areas to be considered are:

- Volunteer contribution to surf lifesaving outputs at Club/Regional/National levels
- Management and Administration
- Funding / Sponsorship
- Recruitment and induction programmes
- Image of surf life saving
- Promotion and marketing
- Aspects of development or innovation the member contributed significantly towards
- Demonstrated leadership by the nominee
- Personal development undertaken to improve volunteering performance
- Advocacy of surf lifesaving / beach safety in the community

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Selection

The Honours and Awards Committee will review all nominations to select the winner of the 2017 Volunteer of the Year. Each club is urged to nominate their top volunteer for this award. One nominee per club. Please note that the Board of SLSNZ will judge the finalists to decide the national Volunteer of the Year award.

Rescue of the Year 2017

Background

The purpose of this award is to recognise and reward members involved in outstanding rescues in 2016/2017.

Consideration of Selection

The winner will be selected from all rescues from the area that were nominated for SLSNZ rescue of the month during the season.

Selection

The Operations Committee will review all nominations made for Rescue of the Month in their area to select the winner of the 2017 Rescue of the Year. Please note: for the national BP Surf Rescue of the Year, each of the six winning national 'rescue of the month' recipients will be judged by the National Lifesaving Committee to decide the winner.

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Coach of the Year 2017

Background

The purpose of this award is to recognise a member who has made an outstanding contribution to the coaching of Surf Sport Teams and/or Individuals in 2016/2017.

Consideration of Selection

The key areas to be considered are:

- Club, Regional and National Coaching Positions
- Results achieved due to coaching influence
- Number and capability of athletes coached
- Personal development undertaken to improve coaching performance
- Advocacy of surf lifesaving / beach safety and surf sport in the community
- Leadership of self and others

Selection

The Sports Operational Committee will review all nominations to select the winner of the 2017 Surf Coach of the Year.

Sportsperson/Team of the Year 2017

Background

The purpose of this award is to recognise an individual or team who have achieved outstanding results at surf lifesaving sport competitions in 2016/2017. The following categories are available for nomination with Northern Region:

Team OR Male/Female – U14/U16/U19/Open

Consideration of Selection

The key areas to be considered are:

- Selection and achievement at international competition.
- Selection and achievement at national competitions.
- Selection and achievement at regional competition.

Selection

The Sport Operational Committee will review all nominations to select the winner of the 2017 Sportsperson/Team of the Year, except for U14 awards which will be decided by the Junior Surf Operational Committee.

This award should not be confused with the traditional 'International Sports Performance of the Year' which is awarded at the National Awards of Excellence and selected by the SLSNZ High Performance selectors.

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Surf Official of the Year 2017

Background

The purpose of this award is to recognise a member who has made an outstanding contribution to the Officiating of surf lifesaving sport competitions in 2016/2017.

Consideration of Selection

The key areas to be considered are:

- Local, Regional, National and International officiating positions held
- The level and quality of officiating achieved
- Number of competitions officiated
- Development of new or emerging officials in the club or region
- Personal development undertaken to improve officiating performance
- Advocacy of surf lifesaving / beach safety and surf sport in the community
- Leadership of self and others

Selection

The Sport Operational Committee will review and select the winner of the 2017 Surf Official of the Year. You cannot nominate for this award.

Developing Surf Official of the Year 2017

Background

The purpose of this award is to recognise a member who has made an outstanding contribution in local and regional events to the Officiating of surf lifesaving sport competitions, despite having been involved for only a few years, in 2016/2017.

Consideration of Selection

The key areas to be considered are:

- Local and Regional officiating positions held
- The level and quality of officiating achieved
- Number of competitions officiated
- Personal development undertaken to improve officiating performance
- Advocacy of surf lifesaving / beach safety and surf sport in the community
- Leadership of self and others
- 0 to 4 years involvement

Selection

The Sport Operational Committee will review and select the winner of the 2017 Developing Surf Official of the Year. You cannot nominate for this award.

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Examiner of the Year 2017

Background

The purpose of this award is to recognise a member who has made an outstanding contribution to the region, through the examination processes. This may be through both or either of the Surf Lifeguard Award and the IRB Awards.

Consideration of Selection

The key areas to be considered are:

- The level, quality and consistency of examination skills demonstrated (Examiner, Senior Examiner, Examiner in Charge)
- Number of examinations attended. (Examiner in Charge has higher weighting)
- The development of new examiners in the region by, recruitment or mentoring of probationary examiners.
- Personal development undertaken to improve examination performance
- Advocacy of surf lifesaving values and beach safety skills within the community
- Initiative shown through leadership (recommendation from the Chief SLA and IRB District Examiners)

Selection

The Operations Committee will review and select the winner of the 2017 Examiner of the Year. You cannot nominate for this award.

Innovation of the Year Award 2017

Background

The purpose of this award is to recognise a member, club, business or group who through innovation have been able to enhance Surf Life Saving New Zealand's ability to achieve its purpose of 'preventing drowning in New Zealand'.

Consideration of Selection

The key areas to be considered are:

- Projects, Programmes or Products will be considered
- Must be original or not currently being done elsewhere in NZ
- Extent of impact on SLS is a consideration

Selection

The Honours and Awards Committee will review all nominations to select the winner of the 2017 Innovation of the Year Award.

Remember: each winning local/regional nomination across the above categories will automatically proceed as a finalist in the National Awards of Excellence for 2017.

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Club Administrator of the Year

Background

The purpose of this award is to recognise an administrator that has made an outstanding contribution to the administrative requirements of their club.

Consideration of Selection

The key areas to be considered are:

- Management and administration
- Professionalism
- Commitment
- Dedication

Selection

The Honours and Awards Committee will review all nominations to select the winner of the 2017 Administrator of the Year.

Under 19 Surf Lifeguard of the Year

Background

The purpose of this award is to recognise a member between 15 and 18 years of age who has made an outstanding contribution to the delivery and development of drowning prevention services for SLSNZ. It is aimed at active surf lifeguards undertaking lifeguarding duties.

Consideration of Selection

The key areas to be considered are:

- Patrolling duties
- Award training duties
- Instructional
- Examining duties
- Club activities specific to surf lifesaving services
- Regional activities specific to surf lifesaving services
- Rescue related activities
- Personal award development to improve lifesaving capability
- Advocacy of surf lifesaving / beach safety in the community
- Leadership of self and others

Selection

The Operations Committee will review all nominations to select the winner of the 2017 Under 19 Surf Lifeguard of the Year.

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Rookie Lifeguard of the Year

Background

The purpose of this award is to recognise a Rookie Lifeguard that has shown a high level of commitment and understanding in Surf Life Saving in 2016/2017.

Consideration of Selection

The key areas to be considered are:

- Participation in Rookie Lifeguard Program
- Dedication
- Understanding of basic lifesaving practices

Selection

The Operations Committee will review all nominations to select the winner of the 2017 Rookie Lifeguard of the Year.

Outstanding Contribution to Power Craft

Background

As the rescue tool which undertakes 60% of our rescues nationally, IRB's are essential to Surf Life Saving New Zealand's lifesaving service. This award recognises excellence in IRB support.

Consideration of Selection

The key areas to be considered are:

- Support of the on-going operation of IRB's at a club.
- Support of the on-going development of IRB's at a club or district level

Selection

The Operations Committee will review all nominations to select the winner of the 2017 Outstanding Contribution to Power Craft.

Outstanding Contribution to Junior Surf

Background

Recognising the strong population of people associated with supporting Junior Surf Programs in our clubs.

Consideration of Selection

The key areas to be considered are:

- Support of the delivery of Junior Surf Programs at a club or district/region level
- Leadership of self and others

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Selection

The Junior Surf Operational Committee will review all nominations to select the winner of the 2017 Outstanding Contribution to Junior Surf.

Club of the Year

Purpose

To find Surf Life Saving Northern Region's top club by recognising participation and achievement in Lifeguarding, Membership development, Surf Sports, Junior Surf and good Club Management practices.

Overview

Each club will be awarded points in the following categories:

1. Refreshed Lifeguards and IRB Drivers
2. Membership Development
3. Best Patrolled Beach
4. Sport
5. Junior Surf
6. Obligations and Requests

General Conditions

- Points will be allocated as per the number of clubs in the area (i.e. 17 clubs = 1st (17 points) to 17th (1pnt)).
- POM Breaches:
 - A POM Level 1 breach will mean that the club will have 3 points deducted from their overall points total.
 - A POM Level 2 breach will mean that the club will have 6 points deducted from their overall points total.
 - A POM level 3 breach will mean that the club will not be eligible for Club of the Year. *Information on POM breaches can be located under the SLSNZ – Lifesaving Policy Statement, Breaching Patrol Standards.*
- Information gathered for the above categories will be taken on the dates as stated below.
- The winner is the club with the most points obtained over the 6 categories above.

1. Refreshed Lifeguards and Refreshed IRB Drivers

Clubs will be ranked 1st to last according to the number of Lifeguards & IRB Drivers refreshed as of the 30th April 2016 compared to the number of current members who hold these Awards on the PAM database.

2. Membership Development

Clubs will be ranked 1st to last according to the number of membership development awards (Instructors, Examiners, First Aid, Coaches, Surf Officials) gained through

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SLSNR and SLSNZ during the current season as a percentage of their total Club membership (excluding junior surf) from the current season. Awards will be taken from PAM on the 30th April 2017.

And all Clubs will also be eligible for 1 point for attendance at the Youth Development Camp (this is included in the point score to be divided).

(The recognised Awards are Surf Lifeguard Instructor, IRB Instructor, Surf Lifeguard Examiner, First Aid Level 1, Developing Surf Coach, Competitive Surf Coach, Performance Surf Coach, Surf Official Level 1 and Surf Official Level 2).

3. **Best Patrolled Beach**

Clubs will be ranked as 1st to last as per the criteria set out for the Best Patrolled Beach.

4. **Sport**

Clubs will be ranked based on the Competition Club of the Year Points for Seniors, Juniors and Masters. The total points will be ranked 1st to last.

(To avoid an imbalance of points because of Clubs not participating, points will initially be ranked last to first).

5. **Junior Surf**

Clubs will be ranked 1st to last according to the percentage growth in their Junior Surf Club membership (7 – 13 year olds).

6. **Obligations and Requests**

Meeting Attendance

Clubs will be awarded 1 point for Club representation at each of the following:

AGM

Club Delegates Meetings

And any general meetings called by SLSNR

Reports/Documents

Clubs will be awarded 1 point for each of the following reports being submitted to SLSNR by the due date:

Presidents Report

Financial Report (Audited Accounts)

Lifesaving Service Agreement

Club Support Agreement

Patrol Operations Manual

Venue Agreements

Incorporated Society status (current with the Companies Office) as at 30th April 2017

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Competition Club of the Year

This policy applies to all clubs and members competing in the SLSNR Events outlined to contribute toward Competition Club of the Year.

Competition Club of the Year will be recognised for each of the 3 categories.

- Senior
- Junior
- Masters

A Competition Club of the Year trophy will be awarded to the winner of the Senior, Masters and Junior Division at the SLSNR Awards of Excellence.

Criteria

This policy applies to the following SLSNR Events. It does not apply to 'special' events.

Senior Trophy:

- SLSNR Senior Championships (NRC's)
- SLSNR IRB Championships
- SLSNR Pool Championships
- SLSNR Interclub Carnivals (namely Interclub #1, Interclub #2 and the Whangamata Classic)

Junior Trophy

- SLSNR Pool Championships
- SLSNR Junior Championships

Masters Trophy

- SLSNR Senior Championships (NRC's)
- SLSNR Pool Championships
- SLSNR Interclub Carnivals (namely Interclub #1 and #2)

Definitions

"club" means a surf lifesaving club, or community rescue service, as described in Rule 7 and Rule 7 in the SLSNR Constitution

"Members" means a person who is a current financial member of SLSNR as defined in Rule 5 of the SLSNR Constitution.

"Senior" members over the age of 14 with current Surf Lifeguard Qualification

"Junior" members under the age of 14

"Master" members over the age of 30 with Surf Lifeguard Award Qualification.

Point Allocation

Points will awarded to the clubs that place first, second and third as detailed below. Each club that attends the competition and places outside the top three will each receive two points for attendance. Clubs that do not attend will not be eligible for any points.

1 st place	10 points
2 nd place	7 points
3 rd place	5 points
Attendance	2 points

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2017 SLSNZ Honours Awards (Regional and National)

Life Membership – Distinguished Service - Service

Regional Honours and Awards

- 16th Jan 2017:** Nomination forms for 2017 Honours Awards circulated to all clubs
- May 2017:** Nominations Close. All Nominations should be **returned by clubs to northern@surflifesaving.org.nz**
- June 2017:** Regional Honours & Awards Committee to select recipients for 2017 awards
- Saturday 12th August 2017:** Awards Function held

(The Regional Honours & Awards committee will forward any nominations they see appropriate to the National Honours & Awards committee.)

For any queries regarding Regional Honours Awards please email:
northern@surflifesaving.org.nz

National Honours and Awards

Timelines for National Service Awards

16 January 2017: Nomination forms for 2017 Honours Awards available on the SLSNZ website for clubs to access.

30 June 2017: Nominations close. All Nominations should be returned by clubs to SLSNZ (Attention: Chief Executive).

July 2017: National Honours Awards Committee to finalise recommendations for 2017.

August 2017: Board Confirmation of Honours & Awards for 2017.

23 September 2017: Honours & Awards presented at 2017 Awards of Excellence function following the AGM.

For any queries regarding National Honours Awards please email awards@surflifesaving.org.nz

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Points Breakdowns

Points system for NZ awards			
SLSNZ points	One off	Per annum	Notes
Distinguished Service Award	20		
Service Award	15		
Chairperson		7	
Board member		5	
President		2	
NZ advisory group/other committee		2	e.g. NZ Lifesaving Advisory Committee
NZ appointed event referee*		3	*Officials now appointed to Nationals, Regionals, Surf League, Masters, Boat Series, Pool Champs and IRB North Island, South Island and Nationals.
NZ appointed Arena referee*		2	
NZ appointed Official		1	
NZ Chief Examiner		3	
NZ Delegate to other body		2	e.g. International Life Saving
NZ Coach/Selector/Manager		2	Coach does not receive points for being a selector.
Paid employee		1	1 point per 4 years
Other roles	1		One point per role
Regional points			
Life membership	20		
Distinguished Service Award	15		
Service Award	10		
Chair, Club Chairs Committee / Board Appointments Panel		5	
Chair, Advisory Committee (LOC, SOC)		3	
Advisory group/other committee		1	e.g. Club Chairs Committee, Local Lifesaving Committee
Event Referee (not NZ appointed – local comps only)		3	No additional points for being a competition official
Arena Referee (not NZ appointed – local comps only)		2	No additional points for being a competition official.
Competition Official (not NZ appointed – local comps only)		1	
Examiner		1	
Regional Team Manager, Coach, Selector		1	Coach does not receive points for being a selector.
Other roles	1		e.g. patrol inspector RWC/Helicopter squad member
District points (pre wind-up)			
Life membership	20		
Distinguished Service Award	15		
Service Award	10		
Chairperson		5	
Board member		3	
Chair, Advisory Committee (LLC, LSC)		3	
Advisory group/other committee		1	e.g. LAC, SAC
Event Referee – regional, district, club comps		3	No additional points for being a competition official
Arena Referee – regional, district, club comps		2	No additional points for being a competition official.
Competition Official – regional, district, club comps		1	
President		1	
Examiner		1	
District Team Manager, Coach, Selector		1	Coach does not receive points for being a selector.
Other roles	1		e.g. patrol inspector RWC/Helicopter squad member

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Club points			
Life membership	20		
Distinguished Service Award	15		
Service Award	10		
Chairperson		5	
Club Captain		3	No additional points for being on committee
Patrol supervisor		2	No additional points for being on committee
Board / committee member		3	
Patrol Captain	2		
Other Club Committee		1	
President		1	
Coach		1	
Team manager		1	
Instructor		1	
Refreshed lifeguard		1	
Active competitor		1	
Paid employee	1		
Other roles	1		

National Awards threshold guideline:

Life Member	350 points - at least 70 points earned through direct service to SLSNZ
Distinguished Service award	150 points - at least 35 points earned through direct service to SLSNZ
Service award	70 points
50 Year Badge	50years service to the Surf Life Saving Movement

The point scoring system should be administered by a National Honours and Awards committee.

Regional Awards threshold guideline:

Life Member	240 points - at least 60 points earned through direct service to Region/District level
Distinguished Service award	110 points - at least 35 points earned through direct service to Region/District level
Service award	50 points

The point scoring system should be administered by a Regional Honours and Awards committee.

Club Awards threshold guideline:

Awards threshold guideline: Life Member 120 points - at least 60 at Club level
The point scoring system should be administered by a Club Honours and Awards committee.

The following principles/policies should be adopted:

- Members of the Club should have access to this point scoring methodology
- Members who are paid more than out of pocket expenses for a task receive reduced points those tasks per the schedule. Voluntary activity should still be recognised i.e. a paid administrator that is also the voluntary club instructor should be recognised in the latter position.
- Members can be fast-tracked if they are found to be eligible for a higher award.
- Members do not need to have a relevant Club, District award to be eligible for a Regional award.
- That we recommend that nominations for posthumous awards be declined. The Membership Recognition programme is designed to recognise members achievements and it is important that they can enjoy the honour with family and friends. We note the need to be diligent in our efforts to ensure deserving people are nominated.

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