



Circular 149:17

Date: 16th November 2017

Subject: Member Accident Investigation Form

Attention: Club Lifesaving Officers, Club Administrators, Patrol Captains, Operational Lifeguards

Action: Complete an Accident Investigation Form after any member injury and send to SLSNR

Circulars are available at: <http://lifesaving.org.nz/lifesaving/lifesaving-operations-circulars/>

[SLSNZ Policy SLS001](#) requires all accidents which involve 'serious harm' to a member to be reported to SLSNZ through SLSNR. This is to allow us to develop a Regional and National picture of the causes of accidents and injuries and to help prevent the same accident occurring to other members.

'Serious Harm' is defined as "any injury that takes place in the course of surf lifesaving activity that requires medical treatment from a trained and recognised health care provider immediately following the incident [i.e. Doctor, Dentist etc]".

We are aware that this is not always being followed which places the member and club at risk. ACC, WorkSafe NZ and SLSNR Insurers all require a robust accident reporting and investigation process to be in place.

Please help us and help your club by ensuring these forms are completed and sent to talía.comp@lifesaving.org.nz within one week of the incident occurring for any member injury, accident or near miss.

You can download the accident & incident report form in pdf form [here](#) or in a word document [here](#)

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Club Development Manager

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