



## Circular 010:18

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**Date:** 18<sup>th</sup> January 2018

**Subject:** Callout Squad Operations

**Attention:** Lifesaving Officers, Callout Squad Co-ordinators and Callout Squad members

**Action:** For SLSNR members to join their respective Callout Squad, they are to provide qualifications and 400m swim time to Lifesaving Officer or equivalent Club Captain before 31<sup>st</sup> January.

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Circulars are available at: <http://lifesaving.org.nz/lifesaving/lifesaving-operations-circulars/>

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### Callout Squad Operations Process

In preparation for the reformation of the current callout operations model the following sections state the rationale, process, operational implications, contingency plans and tasking issues for the information of Lifesaving Officers and Callout Squad Co-ordinators.

#### Rationale

- Police are the delegating authority; they set the requirements for the minimum age and require the governing body from whom they hold the service level agreement with (SLSNZ), to set the minimum standard required to respond to an incident coordinated by NZ Police.
- As it stands a **Reflex tasking** by SLSNR/SLSNZ or at club level will not require any qualifications or accreditation beyond the normal Annual SLA/IRB Refresher. e.g Post patrol: surfer gets into trouble on location in which club normally patrols, lifeguards spot and respond in an IRB.
- However a formal **Police Tasking (Category 1 search) and Maritime NZ Tasking (Category 1 search or response)** from the CNR Ops room will be required to meet additional criteria to ensure H&S compliance for SAR operations, these are reflected in SLSNZ policy statement SLS024. These requirements include:
  - Members must be 18+
  - Members must annually complete a 400m timed pool swim (<9mins)
  - Members must be refreshed in their **current qualifications** or refreshed in whatever role they'd like to perform within the SAR team (as of 31<sup>st</sup> Jan 2018).

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- The nationally recognised minimum for a callout squad is 3 members. SLSNR's recommended size is 8 members. Clubs can however use whatever figure they deem appropriate and safe to achieve best practice in their local operating area.

### Process

- All lifeguards who have been refreshed by the cut-off date 31<sup>st</sup> Jan 2018 will be included in their clubs new Accredited Callout Squad.
- All members who have not abided by the requirements will be removed off their clubs Callout List until they meet minimum accreditation standards as outlined in SLS024.
- Each clubs list will then go to the NZ Police National SAR Co-ordinator for signoff.
- The updated list will then go into the Coastguard Northern Region Ops room on the 1<sup>st</sup> February 2018.
- **Ops will continue as normal.**

### Operations

- In recognition of becoming an accredited Callout Squad and hence a taskable asset by NZ Police, clubs can claim expenses from SLSNZ for the use of the following assets: fuel, equipment, vehicle mileage. BUT only providing these items are agreed to by the Police Officer during the issuing of the Police Tasking number. Personnel hours can NOT be invoiced.
- The costs will be based on your tasking from NZ Police for a Category 1 search. I.e you can claim only the assets on which you have been tasked and for reasonable damage during the duration of an incident, unless evidence suggests negligence. Further documentation of this lies in section B of your POM and is within the SLSNZ policy statement SLS025.

### Contingency Plans

- After the cut-off date lifeguards can still become members of their chosen callout squad if they are aged 18+, a 400m swim is completed (<9mins) and they are refreshed.
- If certain areas are short **District Callout Squads** can be formed if numbers are sufficient. Interclub meetings can design these squads and the process will be facilitated by the Volunteer Services Supervisor.

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- A **Regional Callout Squad** will be developed to respond to extended searches, large scale incidents and flood events throughout the Northern Region.

### Tasking Issues and Sanctions

- Clubs who do not honour this agreement must accept that SLSNZ/SLSNR cannot be held accountable for any injuries, accidents or costs that occur during the duration of the incident.
- Any breach of agreement will result in the following sanctions:
  - Final Warning : Callout Squad will be receive a written warning on behalf of SLSNR/SLSNZ
  - Callout Squad disbanded by NZ Police for 1 year period (signed off by NZ Police National SAR Co-ordinator)

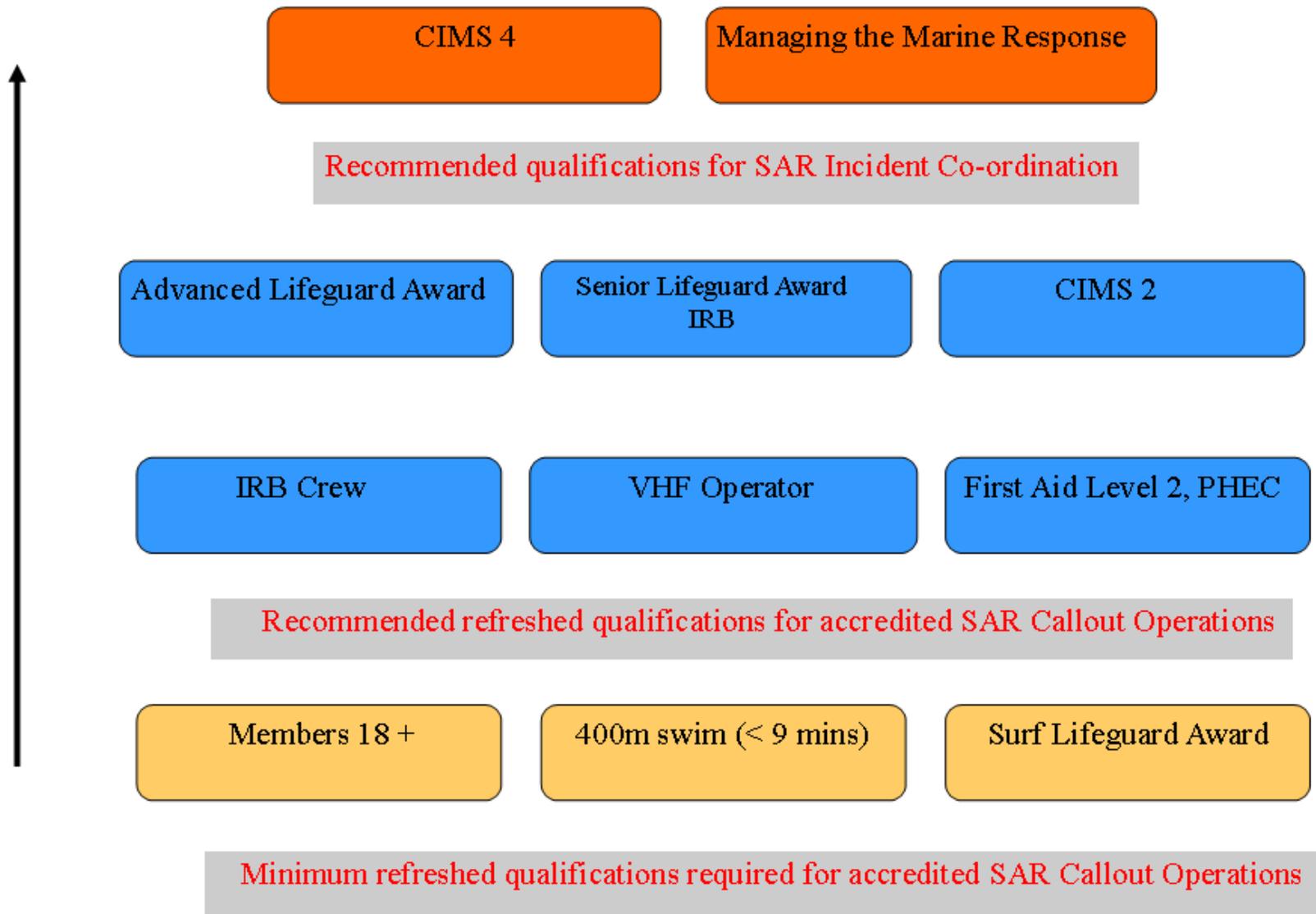
### Callout Squad Progression Framework

To support the migration of Callout Operations, a progression framework has been developed to aid Search and Rescue proficiencies and provide pathways for members to upskill within their respective Callout Squad. See attached model below.

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# Callout Squad Progression Framework



For any more information or to discuss any of the above further, please contact the Lifeguard Supervisor - Volunteer Services or the Lifesaving Manager direct.

**Dan Lee**

Lifeguard Supervisor – Volunteer Services

[Daniel.lee@lifesaving.org.nz](mailto:Daniel.lee@lifesaving.org.nz)

021507956