



Circular 012:18

Date: 25th January 2018

Subject: Refresher deadline

Attention: All lifeguards still to refresh

Action: Please refresh and send in paperwork to training@lifesaving.org.nz before Wednesday the 31st of January 2018

Circulars are available at: <http://lifesaving.org.nz/lifesaving/lifesaving-operations-circulars/>

A reminder that all operational Lifeguards and Patrol Supporters are required to refresh by Wednesday the 31st January 2018. All Surf Lifeguards who have not completed a SLA and IRB refresher in the 2017/2018 season are considered **not** active for patrolling duties.

Completed refresher forms need to be completed in full, please see below for some common mistakes:

- Member refreshing hasn't paid subs or been rolled over as active in CRM
- Refresher form not signed by lifeguard refreshing
- Misspelt names or nicknames used and no membership number provided

Non-refreshed members should liaise with the appropriate club instructor or delegate to refresh prior to commencing patrol. Club Lifesaving Officers and Patrol Captains should check the status of their lifeguards prior to the weekend, ensuring **only** refreshed lifeguards are on patrol. Clubs with non-refreshed lifeguards on duty will be in breach of their Patrol Operations Manual and hence, their Lifesaving Service Agreement.

The minimum requirements for any base patrol are:

- 3 refreshed lifeguards
- 1 current first aider (level 2 refreshed)
- 1 refreshed IRB operator
- 1 person over the age of 18

Patrol Auditors will be carrying out checks throughout the region on the status of the patrols qualifications against the PAM database. Where a patrol is found not to meet the minimum patrolling requirements the patrol will be required to drop the flags until appropriately qualified and refreshed guards arrive. In addition, the Club will be issued with a POM breach.

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SURF LIFE SAVING
NORTHERN REGION

3 Solent Street, Mechanics Bay, Auckland 1010
PO Box 2195, Shortland Street, Auckland 1140
T 09 303 0663
www.lifesaving.org.nz

Many thanks to those of you who have completed your refresher so far and are contributing to your club's patrol as an active and refreshed lifeguard.

Paul Hardy

Training Supervisor

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