|  |
| --- |
|  |

# Chairperson

**Responsible to:**

Management Committee

Club Membership

**Objective:**

Oversees all aspects of management and operations in the club

**Internal Relationships:**

Club Committee

**External Relationships:**

Surf Life Saving Northern Region Staff

Key stakeholders

Sponsors

Other Club Chairpersons

**Key Responsibilities:**

* Be directly responsible to the committees for the operational strategy and direction of the Club
* Appoint committee chairs and members as necessary and delegate committee/member activities
* Chair all management committee meetings
* Work with the relevant committee members to develop agendas for management committee meetings
* Manage volunteers in key leadership positions
* Support annual planning and budgeting
* Recognizes his or her responsibility to set the example for other committee members
* Works with the committee and volunteer leadership to establish and maintain systems for:
  1. Planning the Clubs human resources and setting priorities for future development
  2. Coordinating the Clubs succession planning and utilizing resources available from SLSNR and SLSNZ
  3. Reviewing operational and service effectiveness and setting priorities for future development
  4. Ensuring an ethical standard of the club is maintained
  5. Nurture relationships between the Club, its members and SLSNR