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## Surf Sports Coordinator

**Responsible to:**

Club Chairperson

**Objective:**

The Surf Sports Coordinator has the overall responsibility for the club’s surf sport activities

**Reports to:**

Club Committee

**Internal Relationships:**

Club Lifesaving Officer

Club Patrol Captains

Members

**External Relationships:**

Surf Life Saving Northern Region Sport Manager

**Key Responsibilities:**

* Managing the logistical requirements of the Club’s Surf Sports team
* Operational Roles
* Organise and manage the Clubs representation at Surf Life Saving events
* Ensure competitors adhere to all Codes of Conduct
* Organisation of fundraising activities as planned annually
* Ensure the Clubs sponsor obligations are met by the Surf Sport Team
* Attend Management Committee meetings
* Communicate between committee and Surf Sports Team
* Stay in close contact with Head Coach
* Record keeping to hand on to next Surf Sports Coordinator