



SURF LIFE SAVING®
NEW ZEALAND

Date: 11 May 2020

To: All SLSNZ Clubs and Members

From: Chris Emmett – Chief Operations Officer SLSNZ

Subject: COVID-19 Memo #11 Alert Level 2 Operational Advice and Clarification

Further to Surf Life Saving New Zealand's (SLSNZ) COVID-19 Memos, SLSNZ in conjunction with Surf Life Saving Northern Region (SLSNR) have produced and linked up the following resources to allow clubs to plan and establish 'Operational Best Practice' at the various Covid-19 Alert Levels.

This memo seeks to clarify various aspects of the that relates to Alert Level 2, also use updated documents below:

[Surflifesaving Capability/Operational Compliance Matrix v6 – Updated 11 May 2020](#)

<https://sportnz.org.nz/assets/Uploads/Contact-Tracing-Log.docx>

<https://sportnz.org.nz/assets/Uploads/Play-Active-Recreation-Sport-Alert-Level-Two.pdf>

Clarification of various Surf Lifesaving aspects of COVID-19 Alert Level 2

• Surf Lifesaving & Club Staff

- Working from offices ok, still encourage remote working where possible, use physical distancing of two metres from people you don't know, with one metre physical distancing in controlled workplaces, contact tracing protocols need to be in place.
 - i. Use contact tracing log for all offices/worksites/club facilities.
- Club meetings ok, physical distancing strategies and contact tracing protocols need to be in place.
 - i. As per above, use physical distancing of two metres from people you don't know, with one metre physical distancing in controlled areas and with people you do know.
 - ii. Use contract tracing log for all club related meetings/events that comply with mass gathering limits of 100 persons.
- Staff can travel, but do it in a safe way, seek authorisation from CE, COO or Chairpersons if travel is out of region.
 - i. Do not use mass transport if required to self-isolate/quarantine, experiencing symptoms of COVID-19, awaiting a result from a COVID-19 test, suspected/probable/confirmed to have COVID-19, or if subject to an individual notice issued under section 70(1)(f) of the Health Act.

• Lifesaving Operations

- Approved ECOS only, squads need to be; currently registered, tasked only by Police as part of an 'Essential Service' for Category 1 or Category 2 SAR Operations, also need to be COVID-19 PPE compliant.
- Patrolling models to include, Flagged Areas, Surveillance and Observational Patrols during patrol season. Note: Surf Lifesaving will provide further clarification with rollout of new POM, August 2020.

In it for life



FINANCIAL SERVICES



- i. SLSNZ is doing a significant piece of work in the background to integrate Surveillance and Observational patrolling into the current POM. The intention is that this will be rolled out with the new POM format in August 2020.
 - o Measures must be taken to clean and minimise the sharing of equipment.
 - i. Any Lifesaving equipment used needs to be cleaned appropriately and a documented process for use and sanitation must be part of your clubs Covid-19 Safety Plan, see below for sector advice:
 - <https://sportnz.org.nz/covid-19/sector-advice/hygiene-and-sanitation-guidance/>
 - ii. Minimising the sharing of lifesaving equipment should be considered, where possible lifeguards should have their own essential items (fins, jackets etc...). Larger items such as Rescue Tubes could be individually issued for the day and then sanitised, before stored overnight. Ideally Rescue Boards, IRB's etc.... should also be sanitised in-between different user groups.
 - iii. With ATV's, IRB's, Vehicles etc.... consider having the same designated crew for the day and then sanitising before overnight storage.
 - iv. Also consider setting up a tagging system for sanitised equipment.
 - o Inter-regional travel for Lifesaving Operations ok, but do it in a safe way.
 - i. As per above, under Surf Lifesaving & Club Staff.
- **Clubs/Facilities**
 - o Club facilities can open if they have a 'COVID-19 Operational Safety Plan', overnight stays strongly discouraged, ensure conditions on mass gatherings (under 100), contact tracing protocols, and where practical physical distancing conditions are met.
 - i. COVID-19 Operational Safety Plan: All Clubs intending to open will need a 'COVID-19 Safety Plan' in place before they can open to membership only:
 - Needs to include protocols like:
 - Where possible, there should be a single point of entry to each facility.
 - You must wash your hands or use the hand sanitiser provided upon entry.
 - You will be required to "sign-in" and "sign-out" each time you enter and leave a facility or change areas (i.e. office, gym, gear shed).
 - You must aim to maintain one metre distancing from others where practicable.
 - You must have designated routes in, out and around our facilities.
 - Common touchpoints (door handles, taps, lift buttons) will be cleaned regularly.
 - Establishment of intensive cleaning strategies for all areas.
 - Communal areas such as, kitchens, lounges and shower facilities will need specific management plans and cleaning protocols.
 - First Aid rooms need protocols around access and cleaning.
 - Please follow link below for safety plan template:
 - <https://worksafe.govt.nz/dmsdocument/27557-covid-19-safety-plan-template-word-version/latest>
 - ii. Overnight Stays: Strongly discouraged, if clubs choose to open their facilities for overnight stays to members only, clubs will need to have a solid safety plan that meets physical distancing criteria for overnight stays.
 - iii. Gatherings: Only allowed for up to 100 people indoors or outdoors, additional conditions on gatherings:
 - Physical distancing, infection prevention and control requirements must be met.
 - All gatherings must record attendees to ensure contact tracing may be conducted if necessary.
 - Hospitality guidelines regarding alcohol consumption need to be strictly applied.
 - Everyone should be seated if possible, and aim to last for less than 2 hours.

- No participants allowed who have COVID-19 symptoms or who need to be in isolation/quarantine for any reason.
 - iv. Contact Tracing: Is the identification of individuals that have come into contact with people who have been diagnosed with COVID-19, and it is a fundamental precaution taken against the spread of the virus in the community.
 - Please use Sport NZ 'Contact Tracing Protocols' by following the link below: <https://sportnz.org.nz/covid-19/sector-advice/contact-tracing/>
 - Example of a 'Contact Tracing Log' can be found here: <https://sportnz.org.nz/assets/Uploads/Contact-Tracing-Log.docx>
 - Electronic Contact Tracing should be looked at if possible.
 - v. Practical Physical Distancing: As per above, use physical distancing of two metres from people you don't know, with one metre physical distancing in controlled areas and with people you do know.
- **Education/Learning/Training Courses**
 - Education/Learning/Training Courses are all subject to conditions on mass gatherings (under 100), contact tracing protocols, and where practical physical distancing conditions should be met.
 - i. As per above, under Clubs/Facilities.
 - Beach Education is subject to conditions on mass gatherings (under 100), contact tracing protocols, and where practical physical distancing conditions should be met.
 - i. As per above, under Clubs/Facilities.
 - Measures should be taken to sanitise and minimise the sharing of equipment.
 - i. As per above under Lifesaving Operations.
 - Inter-regional travel for Education/Learning/Training Courses ok, but do it in a safe way.
 - i. As per above under Surf Lifesaving & Club Staff.
- **Events/Physical Recreation/Trainings/Junior Surf**
 - Events/Physical Recreation/Trainings/Junior Surf are all subject to conditions on mass gatherings (under 100), contact tracing protocols, and where practical physical distancing conditions should be met.
 - i. As per above, under Clubs/Facilities.
 - Measures must be taken to sanitise and minimise the sharing of equipment.
 - i. As per above, under Lifesaving Operations.
 - Inter-regional travel for Events/Physical Recreation/Trainings/Junior Surf ok, but do it in a safe way.
 - i. As per above, under Surf Lifesaving & Club Staff.

For all queries relating to this memo, please contact Chris Emmett, chris.emmett@surflifesaving.org.nz



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