



SURF LIFE SAVING
NORTHERN REGION

POSITION DESCRIPTION

JOB TITLE:

COMMUNITY EDUCATION INSTRUCTOR – GRADE 2: INTERMEDIATE

ABOUT SURF LIFE SAVING NORTHERN REGION (SLSNR):

SLSNR IS THE PRIMARY ORGANISATION FOR DELIVERING BEACH AND COASTAL DROWNING PREVENTION OBJECTIVES TO MILLIONS OF PEOPLE IN THE UPPER NORTH ISLAND OF NEW ZEALAND.

OUR VISION: SUPPORTING OUR CLUBS TO KEEP THEIR COMMUNITY SAFE ON THE COASTLINE.

OUR MISSION: PROVIDING THE RESOURCE AND CAPABILITY TO ENSURE OUR CLUBS HAVE THE FLAGS GO UP ON THEIR BEACH.

OUR MISSION CRITICAL PRIORITIES):

ELEVATE AND ENRICH THE VOLUNTEER EXPERIENCE: INSPIRING ENGAGEMENT, FLEXIBILITY, RETENTION, AND GROWTH

EMPOWERING IMPACT AND GROWTH: STRENGTHENING CLUB SUPPORT, TECHNOLOGY, AND SUSTAINABLE RESOURCING

EVOLVING AND EXPANDING EVERGREEN PROGRAMMES: ENSURING RELEVANCE, ACCESSABILITY, AND FLEXIBILITY

OUR VALUES:

COMMITTED TO THE WELLBEING OF OUR MEMBERSHIP

ACHIEVING GREATER OUTCOMES THROUGH COLLABORATION

SERVING THE PUBLIC COURAGEOUSLY

STAKEHOLDER RELATIONSHIPS PREMISED ON TRUST AND HONESTY

THE MAURI OF OUR COASTLINE AND ITS IMPORTANCE TO OUR IDENTITY

THE NEED TO CONTINUALLY REVIEW AND INNOVATE

THE IMPORTANCE OF SURF LIFE SAVING'S CULTURE

WWW.LIFESAVING.ORG.NZ

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This position description describes the duties that the appointee will be expected to undertake. It should not be regarded as a complete or exhaustive list and does not prevent the addition, alteration, or deletion of duties from time to time as determined by the Chief Executive

POSITION PURPOSE:

To safely deliver Community Education Programmes for school aged children within the Auckland and greater Northern Region

RESPONSIBLE FOR:

Junior Community Education Instructors and programme participants.

REPORTS TO:

Senior Community Education Instructors

Community Education Supervisor

LOCATION:

Northern Region

FUNCTIONAL RELATIONSHIPS:

- Community Education Supervisor
- Community Education Instructors
- School teachers
- School children
- School adults accompanying the group for supervision
- Beach going public
- Regional Lifeguard Service Team

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KEY RESPONSIBILITIES

DELIVERY

- Follow instructions and guidance from Senior Community Education Instructor.
- Deliver safe and effective Community Education Programmes.
- Follow guidelines of the Community Education Programmes.
- Represent SLSNR as the leading water safety provider.
- Wear the correct uniform when delivering Community Education Programmes.
- Provide children with a positive and professional role model.
- Supervise a safe swimming area for participating groups.
- Provide water safety information to participants and adult helpers.
- Attend inductions and training sessions provided by SLSNR.
- Always comply with SLSNR and SLSNZ policies.
- Always comply with all CSOP's and NSOP's.

COMMUNICATION

- Ensure open, honest and timely communication within the Community Education team.
- Respond promptly to communication with Community Education Supervisor.
- Promote any educational material provided by SLSNR and/or Club recruitment material to schools and participant groups.

MAINTENANCE

- Clean and Maintain equipment and uniforms.
- Secure club equipment when not in use
- Ensure Club facilities are left clean and tidy after programmes delivery.
- Ensure venues have sufficient resource for pupils prior to their visit.

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PERSON SPECIFICATION

The appointee should have and be able to demonstrate:

- Professionalism and maturity.
- A passion for teaching children and educating the community.
- Capability of working in a small, productive team environment.
- The ability to give and follow instructions.
- The ability to relate to people from a range of ages, ethnicities, and backgrounds.
- Customer/client focussed outcomes.
- The ability to problem solve and adapt when required.
- Capability of responding to emergency situations.

KNOWLEDGE AND EXPERIENCE REQUIRED

Prerequisites

- Refreshed Surf Lifeguard Award and member of SLSNZ prior to employment.
- Minimum of one season as a Community Education Instructor (equivalent experience considered).
- Minimum of one season active patrolling.
- 17 years of age (as of October 31, 2023).
- Current SLS Surf First Aid or Surf Level 1.
- Awareness of risk management and beach education delivery.
- Experience teaching children in junior surf, water safety, swimming or similar.

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OTHER

- NZ citizenship/permanent residency/hold an appropriate work visa.

Desirable Qualifications

- IRB Crewman
- Rock Module
- Board Rescue Module
- SLA instructors award
- Driver's License (Restricted or Full)

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